



ACAC Grants Committee

Date: February 26, 2024

Time: 7:30 p.m.

Location: Town Hall Annex, first floor meeting room and via Zoom remote participation

Register in advance for this meeting:

<https://kickstarter.zoom.us/join/9876543210>

After registering, you will receive a confirmation email containing information about joining the meeting.

Attendance (p=present, x=absent)

Brian McMurray	p	Nancy Gray	p
Todd Brunel	p	Shelley Chhabra	p
Andrew Conway			

MINUTES

Administrative items

1. Vote on approval of past meeting minutes: 1/8/2024
 - a. Shelley moves to accept, Nancy seconds. Unanimous approval.

Committee officer updates

2. Chair update
 - a. Recruit your friends to join the committee!
3. Treasurer update
 - a. (via email) A few grantee forms coming in, need to be countersigned.
4. Secretary update
 - a. No updates (The secretary, Kristin, has resigned)
5. Publicity update
 - a. No updates

Grant cycle discussion

6. 2022 grant cycle discussion, including vote on final reports if applicable
 - a. No updates, all grantee final reports received
7. 2023 grant cycle discussion, including vote on final reports, if applicable
 - a. Final Reports
 - i. Unsettling Massachusetts
 1. Final report not accepted; Grantee contacted.

8. 2024 grant cycle discussion, including:
 - a. Review grantee welcome email
 - b. Review and assign grantee liaisons

Other business

9. Discuss committee roles
 - a. Shelley expresses interest in becoming the Secretary. Todd motions to elect Shelley as Secretary, Nancy seconds. Unanimous approval.
 - b. Review appointment and re-appointment dates for next month.
10. New Business

Adjourn

The meeting was adjourned at 8:48pm. Shelley moved, Nancy seconded, Unanimous approval.

Submitted by Brian McMurray, Chair